

BiG Risk assessment form

Venue:

Name and position of person doing check:

Date of check:

Changing area and toilets

Check that the area and surroundings are safe in line with safeguarding children policies and free from obstacles.

Are there separate safe changing rooms for boys and girls (e.g. where young people will not feel exploited and are not in danger of abduction)? **Yes** ☐ **No** ☐

(comments, including outlining the hazard, who may be at risk and action taken, if any.)

Are there separate safe toilets for boys and girls (e.g. where young people will not feel exploited and are not in danger of abduction)? **Yes** ☐ **No** ☐

(comments, including outlining the hazard, who may be at risk and action taken, if any.)

Playing / activity area

Check that the area and surroundings are safe and free from obstacles.

Is the area fit and appropriate for activity? (e.g. check floor, roof leaks, lighting, heating, playing surface, security and welfare arrangements). **Yes** ☐ **No** ☐

(comments, including outlining the hazard, who may be at risk and action taken, if any.)

Equipment

Check that it is fit and sound for activities and suitable for age group/ability.

Is the equipment safe and appropriate for activity? (e.g. no obstructions left in the sporting area / classroom.) **Yes** ☐ **No** ☐

(comments, including outlining unsafe equipment, who may be at risk and action taken, if any.)

Participants and BiG officials

Check that the attendance register is up-to-date with medical information and contact details.

Is / are the register(s) in order? **Yes** ☐ **No** ☐

(comments, including outlining current state and action taken, if any.)

Check that participants are appropriately attired and safe for the activity.

Are arrangements in place to ensure that participants are dressed appropriately and safely for football activities? **Yes** ☐ **No** ☐

(comments, including outlining current state and action taken, if any.)

Ensure that arrangements are in place so participants feel safe and free from bullying, harassments and gang and post code frictions.

Are effective arrangements in place? **Yes** ☐ **No** ☐

(comments, including outlining current state and action taken, if any.)

Are all BiG officials appropriately attired and identifiable to children?

Yes ☐ **No** ☐

(comments, including outlining unsafe equipment/attire and action taken, if any.)

Emergency points

Are emergency access points checked and operational? **Yes** ☐ **No** ☐
(comments, including outlining the issues and action taken, if any.)

Is a working telephone available? **Yes** ☐ **No** ☐
(comments, including outlining the issues and action taken, if any.)

Safety information

Are emergency procedures published and accessible to those with responsibility for providing BiG services? **Yes** ☐ **No** ☐

(comments, including outlining what information is missing and action taken, if any.)

Does BiG need to take any further action? (If yes, please specify.)

Are venue Health and Safety (H&S) procedures published and accessible to those with responsibility for providing BiG services? **Yes** ☐ **No** ☐

(comments, including outlining what information is missing and action taken, if any.)

Does BiG need to take any further action? (If yes, please specify.)

What actions have BiG taken to ensure that it has fulfilled its H&S at Work etc Act 1974 obligations for BiG officials / volunteers?

Signed:
Name:

Date: